



The Shared Learning Trust

THE CHALK
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Punctuality & Lateness



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Dear Parents, Carers and Students,

RE: Punctuality & Lateness

I hope this letter finds you well. I am writing to emphasise the importance of punctuality and being on time to school and lessons at The Chalk Hills Academy. I believe that reinforcing the significance of this issue is crucial for our students' academic success and personal development.

First and foremost, being on time sets a positive tone for the day. It instils a sense of discipline, responsibility and respect for schedules and commitments in our students. This early practice of punctuality carries over into their adult lives, helping them become reliable and dependable individuals in their future endeavours.

Punctuality also plays a vital role in effective learning. Arriving on time ensures that students do not miss important instructions, introductions or discussions that occur at the beginning of lessons. When students are punctual, teachers can start lessons promptly and maximise valuable teaching time. This, in turn, aids in the overall retention and comprehension of the subject matter.

If your child accrues 3 late marks or more during a two week period, we will then place them on Lock Down, this means that they will forfeit their break and lunchtime and will be supervised in classroom.

In conclusion, being on time to school and lessons at The Chalk Hills Academy is not just a matter of punctuality it is a valuable life skill that our students will carry with them into adulthood. It contributes to their personal growth, academic success, and the overall positive atmosphere within our school community.

Thank you for your attention to this matter, I look forward to your continued efforts in promoting the importance of punctuality at The Chalk Hills Academy.

Yours faithfully

Mr D Chauhan
Associate Vice Principal

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